



541-484-6600

PO Box 8008, Coburg, OR 97408

Coburg | 90999 S Willamette Street
Springfield | 1710 Centennial Blvd

WOULD YOU LIKE TO WORK WITH US?

Fill out this form
& hand it to the
nearest employee

IMPORTANT TO READ BEFORE FILLING OUT THIS APPLICATION!



OUR MISSION

We share the Coburg Pizza Experience

Providing remarkable pizza creations
and great food

Giving memorable hospitality
and service

In enthusiastic pursuit of our mission

Showing love and kindness in all
our actions

To enrich as many lives as we
possibly can.



Thank you for taking the time to fill out this application. Without sounding overly cliched, the people who make up Coburg Pizza Company are the foundation upon which the ultimate success of our organization rests. One way or another, everyone at Coburg Pizza Company—from hourly staff to owner—has passed through some version of the application process upon which you're now entering.

We want you to know that working at Coburg Pizza Company is not like working at most other places. Why? It's hard to put our collective finger on any one thing that makes it the way it is. When it comes right down to it, it's all part of the Coburg Pizza Company experience. Something that, by applying, you're indicating you want to share.

Above and beyond all else, working at Coburg Pizza Company means making a serious commitment to learning about great food and great service; to helping to create an exceptional workplace. We understand that not everyone will care as much about these things as we do; if Coburg Pizza Company isn't for you, we wish you the best and would be happy to help you in any way we can. If you think this is the spot you've been looking for, then go right ahead and keep filling out the application. We look forward to getting to know you during the interview process.

Again, thanks for applying at Coburg Pizza Company.

PLEASE PRINT

Please note: This application was designed for use by persons applying for various types of positions. Please answer the questions to the best of your ability. All information will be confidential. (If English is not your native language, please feel free to ask for assistance.)

Name		Date
Street		
City	State	Zip
Phone	Email	
How were you referred to us?		Name of Source

OTHER IMPORTANT INFORMATION

Are you legally eligible for employment in the United States? (proof of identity & eligibility will be required upon employment.) Yes No
 Are you at least 18 years of age? Yes No
 If not, you must provide proof of employment authorization. Included? Yes No
 Have you ever been convicted of a criminal offense? Yes No

If yes, please provide details: (Feel free to use another sheet of paper if necessary)

Date: Place: Nature:

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment.)

PROFESSIONAL REFERENCES

PERSONAL REFERENCES (not relatives)

Name and Address	Occupation	Phone	Name and Address	Occupation	Phone

EDUCATION INFORMATION

School	Name, Address, City, State, Zip	# Years Completed	Degree/Major	Completed?
High School				Yes No
College				Yes No
Grad School				Yes No
Other				Yes No

ADDITIONAL EXPERIENCE OR QUALIFICATIONS

Please list any other experience, skills or other qualifications, including hobbies which should be considered in evaluating your qualifications for employment.

WHAT KIND OF WORK WOULD YOU LIKE TO DO?

Do you wish to work:

Full-time ☐ Part-time ☐ Temporary ☐
 until when?

Please mark the times you are available to work in the grid to the right

	M	T	W	Th	F	S	Su
AM							
PM							

When are you available to begin working?

What pay/salary desired?

Are you applying for a specific job opening?
 If so, please specify.

Do you have any commitments to another employer that might affect your employment with us?

PLEASE PUT YOUR WORK HISTORY HERE ("See resume" is not an option. We need the data here too please!)

Please list present or most recent employers first. Feel free to use another sheet of paper if necessary.

Employer:		Duties:
Address:		
Email:		
Supervisor:		
Telephone: May we contact this employer? Yes		
Employed From: To:	Why did you decide to leave?	
Your Job Title:		
Salary Start: Finish:		

Employer:		Duties:
Address:		
Email:		
Supervisor:		
Telephone: May we contact this employer? Yes		
Employed From: To:	Why did you decide to leave?	
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Telephone: May we contact this employer? Yes		
Employed From: To:	Why did you decide to leave?	
Your Job Title:		
Salary Start: Finish:		



SKILL SHEET

Name		Date
Address		
Phone	Email	

PLEASE ANSWER THE FOLLOWING TRUE/FALSE QUESTIONS:

I enjoy seeing the sunrise.	True	False
I can work weekends.	True	False
I enjoy working in the evenings.	True	False
I get along well with co-workers.	True	False
I enjoy working with customers.	True	False
I can work holidays.	True	False
I can work many hours in the Summer.	True	False
I can work many hours in the Spring and Fall.	True	False
I love to eat great pizza.	True	False
I'm always bright-eyed and bushy-tailed.	True	False

I HAVE/CAN DO THE FOLLOWING...

- | | | |
|---|---|---|
| ☐ Answer telephone professionally | ☐ Strong follow-through skills | ☐ Handle multi-line telephones |
| ☐ Pay attention to details | ☐ Macintosh and/or PC skills | ☐ Use email and internet |
| ☐ Work under stress and deadlines | ☐ Work with digital scales | ☐ Wait tables |
| ☐ Multi-task | ☐ Work with cash registers | ☐ Problem solve |
| ☐ Handle heavy lifting (up to 50 lbs.) | ☐ Work with preset registers | ☐ Be a quick learner |
| ☐ Good people skills | ☐ Work with food processors | ☐ Work in warmer/hot work environment |
| ☐ Be on my feet for an 8+ hour shift | ☐ Cook | ☐ Work in cooler/cold work environment |
| | ☐ Work with ovens | |

OTHER IMPORTANT INFORMATION

Feel free to use another sheet of paper if necessary, we want to easily read your answers.

1. Coburg Pizza Company is a high-volume business with a work day that can be long and stress-filled. What makes you believe you can perform well and excel under these working conditions?
2. Coburg Pizza Company is a very service-oriented business. What does good service mean to you?
3. Describe a real incident in which you were treated rudely as a customer somewhere. How would you have handled it differently if you had been in the other person's shoes?
4. If you've ever been a guest at Coburg Pizza Company, please describe what you enjoyed most about the experience.
5. What experience and knowledge do you expect to gain from working at Coburg Pizza?
6. When we check your references, what do you think they will name as your...
greatest strength?

greatest weakness?
7. As a staff member, what do you expect from management or your supervisors?

AGREEMENT - PLEASE CAREFULLY READ & SIGN

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true to the best of my knowledge. I also agree that falsifying information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either the company or myself. I understand that no management official other than the owner(s) of Coburg Pizza Company, has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I authorize persons, schools, my current employer, and previous employers and organizations named in this application (any accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision. This includes Coburg Pizza Company's ability to obtain a report of my credit history, driving record, and other information that may be necessary in making an employment decision.

Signature: _____ Date: _____